



UNIVERSITY OF DAR-ES-SALAAM
DIRECTORATE OF INTERNATIONALIZATION,
CONVOCATION AND ADVANCEMENT

P.O. BOX 35091 ♦ DAR ES SALAAM ♦ TANZANIA

5th November, 2018

Members of the Convocation,
University of Dar es Salaam

Re: Notice of the 40th Convocation Annual General Meeting of the University of Dar es Salaam (UDSM)

All members of the UDSM Convocation are cordially invited to attend the 40th Convocation Annual General Meeting of the University of Dar es Salaam which will be held on Friday, 16th November 2018 in the University of Dar es Salaam Business School (UDBS) B106 at Mwalimu J.K. Nyerere Mlimani Campus, University of Dar es Salaam from **9:00 am to 12:30 pm**.

Below is the Programme for the 40th Convocation Annual General Meeting.

TIME	ITEM OF THE AGENDA	RESPONSIBLE
9:00 – 9:30 am	Registration	All
9:30 – 9:35 am	Opening	Outgoing Convocation President
9:35 – 11:00 am	<ul style="list-style-type: none">• Confirmation of Minutes of 39th AGM	Outgoing Convocation President and Members
	<ul style="list-style-type: none">• Report on the Activities of the Convocation for the year 2010-2018	Secretary to Convocation/ DVC (Administration)
	<ul style="list-style-type: none">• Convocation Audited Report	Convocation Honorary Treasurer
	<ul style="list-style-type: none">• General Election<ol style="list-style-type: none">a. Introduction of Procedures by Secretary to the Convocationb. Proceedings guided by the President of the Convocationc. Election of:<ul style="list-style-type: none">• President• Honourable Treasurer• 3 Alumni outside UDSM employment	Secretary to the Convocation Outgoing Convocation President
	<ul style="list-style-type: none">• Speech of the Outgoing President	Outgoing Convocation President
	<ul style="list-style-type: none">• A word from the Incoming President	Incoming Convocation President
	<ul style="list-style-type: none">• Any Other Business as approved by the Outgoing President	Outgoing Convocation President
11:00 – 12:30	PRIZE GIVING TO THE BEST STUDENTS	Outgoing Convocation President



Prof. David A. Mfinanga
Secretary to Convocation

Note: Members of the Convocation are all:

- The **alumni**: all persons who are graduates of the University of East Africa going back to 1963; all persons who become graduates of the University of Dar es Salaam and her constituent colleges
- The **academic staff**: past and present Professors and Lecturers of the University of Dar es Salaam
- The **senior officers: past and present** Vice Chancellors and Deputy Vice Chancellors of the University